

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: n/a

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF TELESWITCH, INC. TO SUPPLY AND INSTALL A VOICE AND DATA COMMUNICATION SYSTEM AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for supplying and installing a voice and data communication system for all Town facilities except for the Police Department which has a recently installed system. RFP documents were sent to sixty-seven (67) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received eleven (11) proposals. The selection committee short listed the top six (6) proposers to demonstrate their product. After the demonstrations, the committee reconvened and short listed again to the top two (2) proposers and invited those vendors to make an oral presentation. Following oral presentations, the selection committee ranked the firms. The recommendation is for Teleswitch, Inc. as the top ranked firm in accordance with the ranking totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of Teleswitch, Inc. was chosen by the selection committee.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: to be negotiated

Account Name: Capital Improvement Program-PBX and Wiring Account

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Selection Committee Rankings

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF TELESWITCH, INC. TO SUPPLY AND INSTALL A VOICE AND DATA COMMUNICATION SYSTEM AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals to supply and install a voice and data communication system; and

WHEREAS, the selection committee has selected Teleswitch, Inc. as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Teleswitch, Inc. as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2003

MAYOR/COUNCILMEMBER

Attest:

Town Clerk

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER.</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
03002995136951	Voice/Data Communications System and Network Infrastructure	\$317,000

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
 Piggyback on Contract Number _____
 Sole Source
 Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head

Have Funds been Reserved JA

Date 6/20/03 Signed (JA)

Signed _____
Town Administrator

BIDS

<u>VENDOR</u>	<u>SUBMITTED</u>	<u>COST</u>
TELESWITCH, INC.		RANKED 1ST
3COM		RANKED 2ND
THE PRESIDIO CORP		DID NOT MAKE 2ND CUT
COLLUMON TECHNOLOGIES		DID NOT MAKE 2ND CUT
VERIZON		DID NOT MAKE 2ND CUT
BELL SOUTH		DID NOT MAKE 2ND CUT
NETA PARK		NOT RANKED
SYNAPS SYSTEMS		NOT RANKED
INTER-TEL		NOT RANKED
CELTIC COMMUNICATIONS		NOT RANKED
MASTEC NORTH AMERICA		NOT RANKED

Signed _____
Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

Vendor	Cost
TELESWITCH, INC.	RANKED 1ST

Signed _____

Town Administrator

	A	B	C	D
1				
2				
3		VOICE & DATA COMM SYSTEM		
4				
5				
6	COMMITTEE MEMB	TELESWITCH	3COM	
7				
8	C. MENKE	1	2	
9	R. MUNIZ	1	2	
10	K. COHEN	1	2	
11	B. BERNARD	1	2	
12	F. APICELLA	1	2	
13	M. KUTNEY	ABSENT		
14	D. DIPETRILLO	1	2	
15	B. UNDERWOOD	1	2	
16	H. HYMAN	1	2	
17				
18				
19	TOTAL	8	16	
20				
21	RANKING	1 st	2 nd	

